MASTER'S PROGRAM IN

QUANTITATIVE DECISION MAKING IN ECONOMICS & MANAGEMENT

Program Introduction



JOHANNES GUTENBERG UNIVERSITÄT MAINZ

JG|U

Program Introduction
WiSe 2026/27

1. General Information
2. Program Structure
3. Erasmus+
4. Important Dates & Information on Exams
5. Further Information

About me

Daniela Bolduan
QDEM Program Manager

Office Hours

Tuesday 10:00 – 12:00 (via phone)
Thursday 10:00 – 12:00
Room 00-336 (old ReWi)

Phone

+49 (0)6131 / 39 – 28709

E-Mail

qdem@uni-mainz.de

Heads of the Program

Prof. Dr. Thorsten Schank



Prof. Dr. Stefan Irnich



Prof. Dr. Florian Hett



Study Office FB03	
Info- und Servicebüro Mo-Fr 9:00-12:00 Uhr • Document pickup (confirmations etc.) • Document submission (medical certificates, forms etc.)	Tamara Ferro
• Student counselling • Examination regulations • Information on courses and study planning	Daniela Bolduan (qdem@uni-mainz.de)
• Exam registration • Grades • Transcripts	Jennifer Neumann (studienbuero-fb03@uni-mainz.de -> add #jmn to subject line)
• Transcript of Records • Registration for courses and exams • Grades, medical certificates, confirmations	Study Office Faculty 03 (studienbuero-fb03@uni-mainz.de)
• Recognitions (Germany and abroad)	Karin von Trebra

Student Services

The Study Office Faculty 03 is **not** able to give legally binding information on the following topics:

- Enrollment
- Immatriculation/Rematriculation
- Leave of abscence (Urlaubssemester)
- Semester fees
- Change of study subject outside the Faculty 03

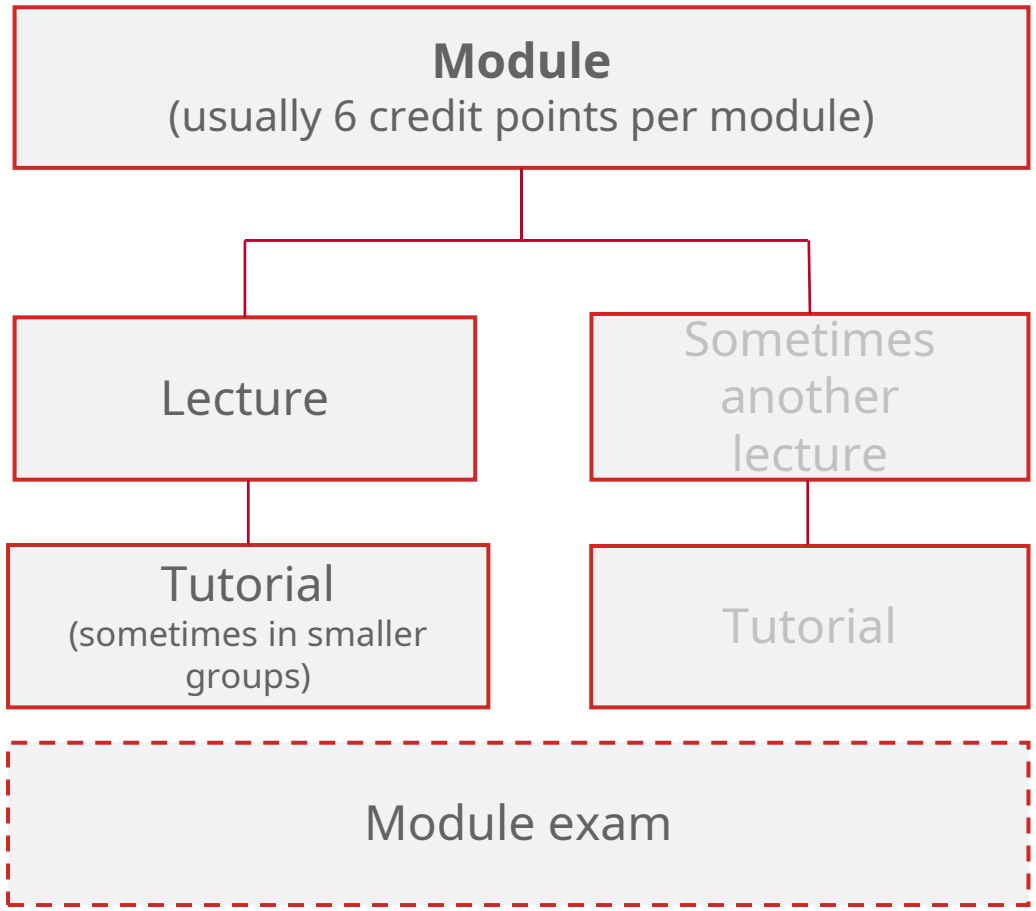
If you have any questions about these topics, please contact the central Student Services:

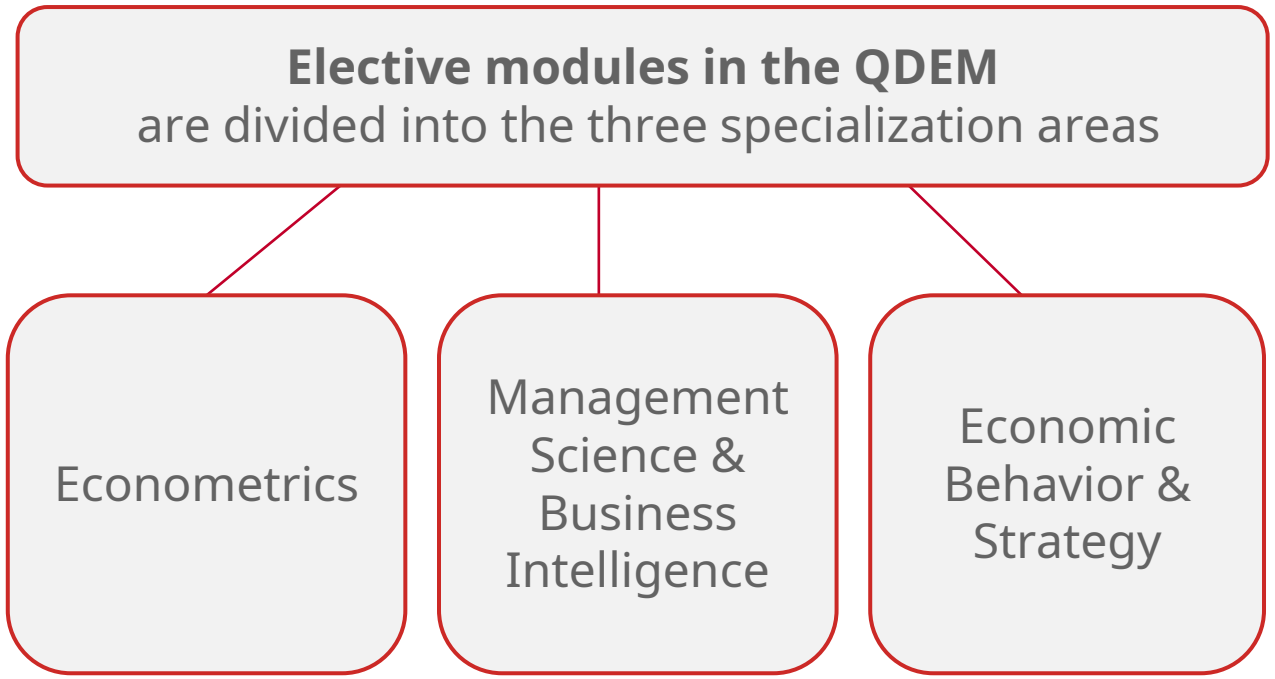
Hotline: +49 6131/39-22122 or contact form https://www.studium.uni-mainz.de/studs-kontakt/

https://www.studium.uni-mainz.de/mein-studium/service-beratung/studierendenservice/

Program Structure

Terminology





Basic Structure

First Semester	**Core modules** (30 CP)	
Second Semester	**Core module "Academic skills"** (6 CP)	**Applied project seminar** (12 CP) 2 project seminars à 6 CP
Third Semester	**Elective modules** from the areas of Econometrics, Management Science & Business Intelligence, and Economic Behaviour & Strategy min. 30 CP, max. 42 CP	**Free Part** other modules in the free part min. 0 CP, max. 12 CP
Fourth Semester	**Master's thesis and colloquium** (30 CP)	

Erasmus+

Erasmus+

Studying abroad with ERASMUS+

Eu**R**opean Community **A**ction **S**cheme
for the **M**obility of **U**niversity **S**tudents



What is ERASMUS+?

The European Union's ERASMUS+ program is a student exchange program that enables you to spend part of your studies abroad at one of many participating European partner universities.

- ✓ About **40** partner universities in **17** different countries
- ✓ Optionally **1 or 2 semesters** abroad (Start in Winter term)
- ✓ **Student grant** for Erasmus students
- ✓ **Remittal of tuition fees at the partner university**
- ✓ **Administrative support** and supervision during the whole process - from the application procedure until returning to Mainz

Erasmus+

Overview Partner Universities

www.erasmus.wiwi.uni-mainz.de

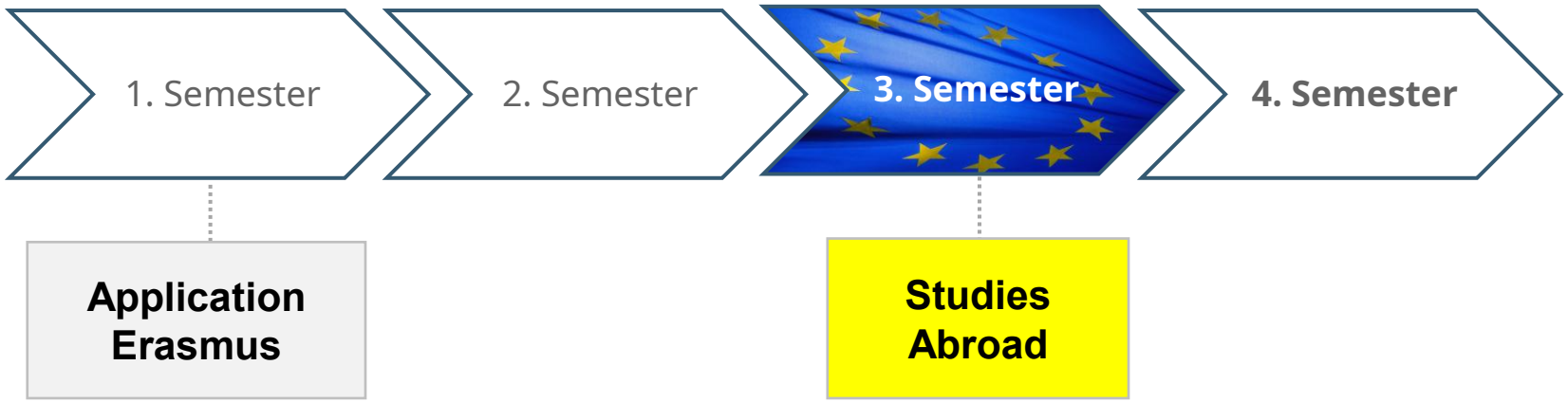


- ✓ Austria
- ✓ Belgium
- ✓ Croatia
- ✓ Finland
- ✓ France
- ✓ Greece
- ✓ Great Britain
- ✓ Italy
- ✓ Latvia
- ✓ Norway
- ✓ Poland
- ✓ Portugal
- ✓ Romania
- ✓ Sweden
- ✓ Switzerland
- ✓ Spain
- ✓ Turkey

Erasmus+

Timeline for Master Students

Study beginn in Winter Semester



Application Deadline: November 19, 2026

Application Process

Procedure

- Application deadline end of November 2026

To Do's:

1. Online-Application

- Personal Data
- Priorities (max. 3)

2. Written Application as a PDF via E-Mail

- Acceptance / rejection usually before Christmas
- Second round for remaining places in January

Written Application

- Letter of motivation
- CV
- Transcript of Records
- High school diploma
- Other relevant documents, e.g., Language skills, internship certificates, proof of voluntary activities
- In English or German

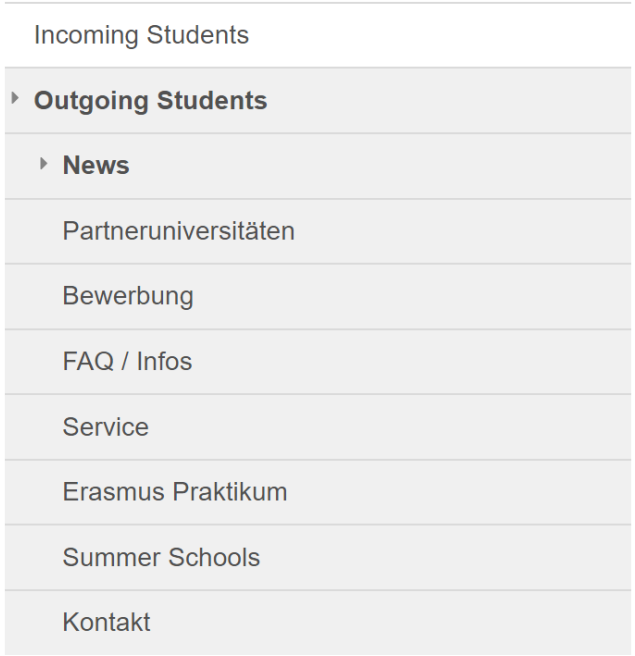
Notice for students in Germany with Visa

- ✓ If you are in Germany with a VISA, **you can also participate** in the ERASMUS+ program
- ■ However, please be aware of the fact that your residence permit in another EU country **may be limited to 3 months** without losing the residence permit in Germany
- ✓ Yet, **it is possible to extend your stay** in a foreign EU country without losing residence permit in Germany – you will need to talk individually to the German administrative offices
- ■ Thus, **detailed planning** far in advance is necessary
- ■ For further questions, please feel free to reach out to us any time!



Contact Erasmus Office WiWi

JOHANNES GUTENBERG UNIVERSITÄT MAINZ



Homepage

http://erasmus.wiwi.uni-mainz.de

E-Mail

erasmus-wiwi@uni-mainz.de

Consultation Hours

During the semester

See Homepage

Student Representatives

WHO WE ARE

Student Representative

Elias Rudolph and Mane Georgyvan

Special student contact with professors

OUR ROLE

What we are here for

- Answer informal questions about courses, exams and student life which you don’t want to ask Mrs. Bolduan
- Represent you in front of the faculty and administration
- Contact for anonymous feedback/issues to profs and faculty

UNOFFICAL STUDENT MANUAL

„A GUIDE FOR STUDENTS, BY STUDENTS“



- IT Related Information
- Course Registration
- Residence Registration & Permit

Registration & Enrollment



- Semester Abroad
- Double Degree Programs
- Conferences and Summer/Winter Schools

Academic Resources



- Student Aid / Bafög
- Public Transport
- Housing/ Accommodation
- Health Insurance

Living Fundamentals



- Alumni Network
- Meeting other Students
- Buddy Program
- Erasmus Activities

Student Life

https://en.wiwi.uni-mainz.de/files/2024/11/Unofficial-Student-Manual-2024.pdf

CONTACT

If you have any questions, always feel free to contact

Elias **erudolph@students.uni-mainz.de**

Mane **mgevorgy@students.uni-mainz.de**

Important Dates
&
Information on Exams

Academic Calendar

Winter semester 2026/27	
Lecture period	
October 19, 2026	Beginning of the lecture period (including Medicine and Dentistry)
February 13, 2027	End of the lecture period (except Medicine and Dentistry)
February 6, 2027	End of the lecture period for Medicine and Dentistry
Holidays and breaks	
December 23, 2026, to January 5, 2027	Christmas break
February 8, 2027	Rosenmontag

Deadlines

Application for admission to exam-relevant credits

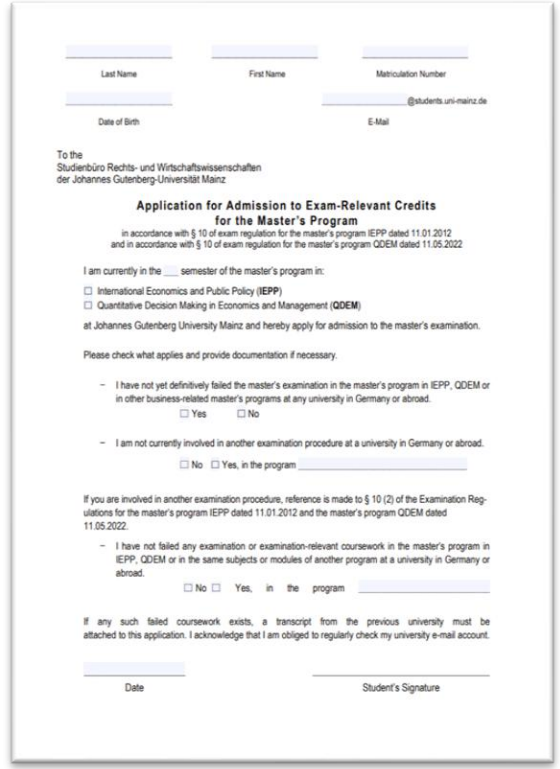
until November 16th

Personal submission to the Study Office's mailbox (ReWi II, Jakob-Welder-Weg 4)



or via mail (Post) to:
Johannes Gutenberg-Universität Mainz
Fachbereich Rechts- und Wirtschaftswissenschaften
Studienbüro
55099 Mainz

or at the end of today's introduction!



Last Name | First Name | Matriculation Number

Date of Birth | E-Mail (@students.uni-mainz.de)

To the
Studienbüro Rechts- und Wirtschaftswissenschaften
der Johannes Gutenberg-Universität Mainz

Application for Admission to Exam-Relevant Credits for the Master's Program

in accordance with § 10 of exam regulation for the master's program IEPP dated 11.01.2012
and in accordance with § 10 of exam regulation for the master's program QDEM dated 11.05.2022

I am currently in the ___ semester of the master's program in:

☐ International Economics and Public Policy (**IEPP**)
☐ Quantitative Decision Making in Economics and Management (**QDEM**)

at Johannes Gutenberg University Mainz and hereby apply for admission to the master's examination.

Please check what applies and provide documentation if necessary.

- I have not yet definitively failed the master's examination in the master's program in IEPP, QDEM or in other business-related master's programs at any university in Germany or abroad.
  ☐ Yes ☐ No
- I am not currently involved in another examination procedure at a university in Germany or abroad.
  ☐ No ☐ Yes, in the program _____

If you are involved in another examination procedure, reference is made to § 10 (2) of the Examination Regulations for the master's program IEPP dated 11.01.2012 and the master's program QDEM dated 11.05.2022.

- I have not failed any examination or examination-relevant coursework in the master's program in IEPP, QDEM or in the same subjects or modules of another program at a university in Germany or abroad.
  ☐ No ☐ Yes, in the program _____

If any such failed coursework exists, a transcript from the previous university must be attached to this application. I acknowledge that I am obliged to regularly check my university e-mail account.

Date | Student's Signature

Application form (Pick up at the end of the Introductory Session or in the Download Center of the Study Office)

Only needs to be done once!

Registering for classes

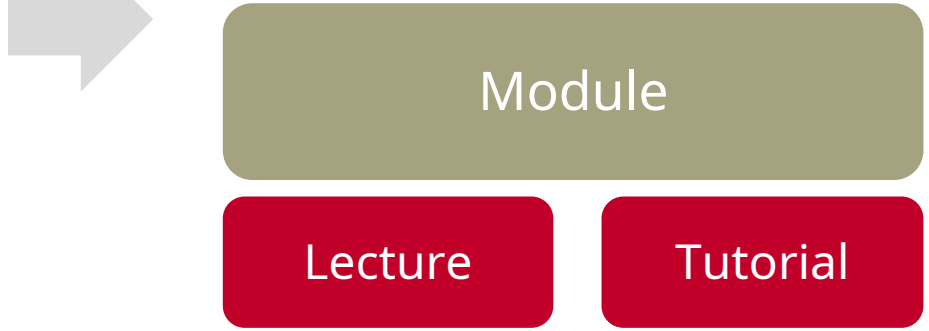
Registration for Modules and Courses (in Jogustine)

October **19th**, 2026, 1 p.m. - October **23rd**, 2026, 9 p.m.

- Without module & course registration it is impossible to register for exams
- Needs to be done every semester! (three registration periods)

“Modules and courses”

Please take care to always register for the **whole module**!
= “package” of lectures/tutorials



You will have to register **up to 3 times**:

- once for the module
- once for the lecture
- once for the tutorial



1



Das StudienInformationsNetz

MESSAGES/DATES | STUDIES | APPLICATION/REGISTRATION | COURSE CATALOGUE | SERVICE | HELP

2

- ▶ Modules/Courses
  - Registration status
- ▶ Registration
  - ▼ Module/Course registration
    - Electives
    - Auditor registration
    - My modules
    - My courses
- ▶ Examinations
- ▶ Results
- Contact

Name: Teststudi Wirtschaftspädagogik / IEPP **on:** 20.10.2024 **on:** 16:13

log out

3

Registration for modules and courses

4

Further studies

Studies: Master International Economics and Public Policy | Refresh

Master International Economics and Public Policy >

5

- Core Modules
- Research Modules
- Advanced Modules
- Additional qualifications

Further studies

Studies: Master International Economics and Public Policy | Refresh

Master International Economics and Public Policy > Core Modules

Registration for modules and courses

Course offering Instructors Time period Registration group Location	Reg. deadl. Max.|Reg.part.	
M.03.897.001 Research and Teaching (WiSe 2024/25) **Prof. Dr. Reyn van Ewijk**	25.10.2024	Register
03.897.0020 Introductory Econometrics (Exams: Written Examination)		
03.897.0020 Introductory Econometrics Timo Stefan Münz Mon, 28. Oct. 2024 [08:15] - Th, 12. Dec. 2024 [09:45]	25.10.2024 - | 84	Register
03.897.0030 Studies and Research in Economics (Exams: Written Examination)		
03.897.0030 Studies and Research in Economics Erik Sarrazin; Univ.-Prof. Dr. Daniel Schunk Fri, 8. Nov. 2024 [09:00] - Fri, 15. Nov. 2024 [16:00]	25.10.2024 - | 69	Register

1. Module Registration

2. Course Registration

Exam registeration

1

Implicit Exam Registration

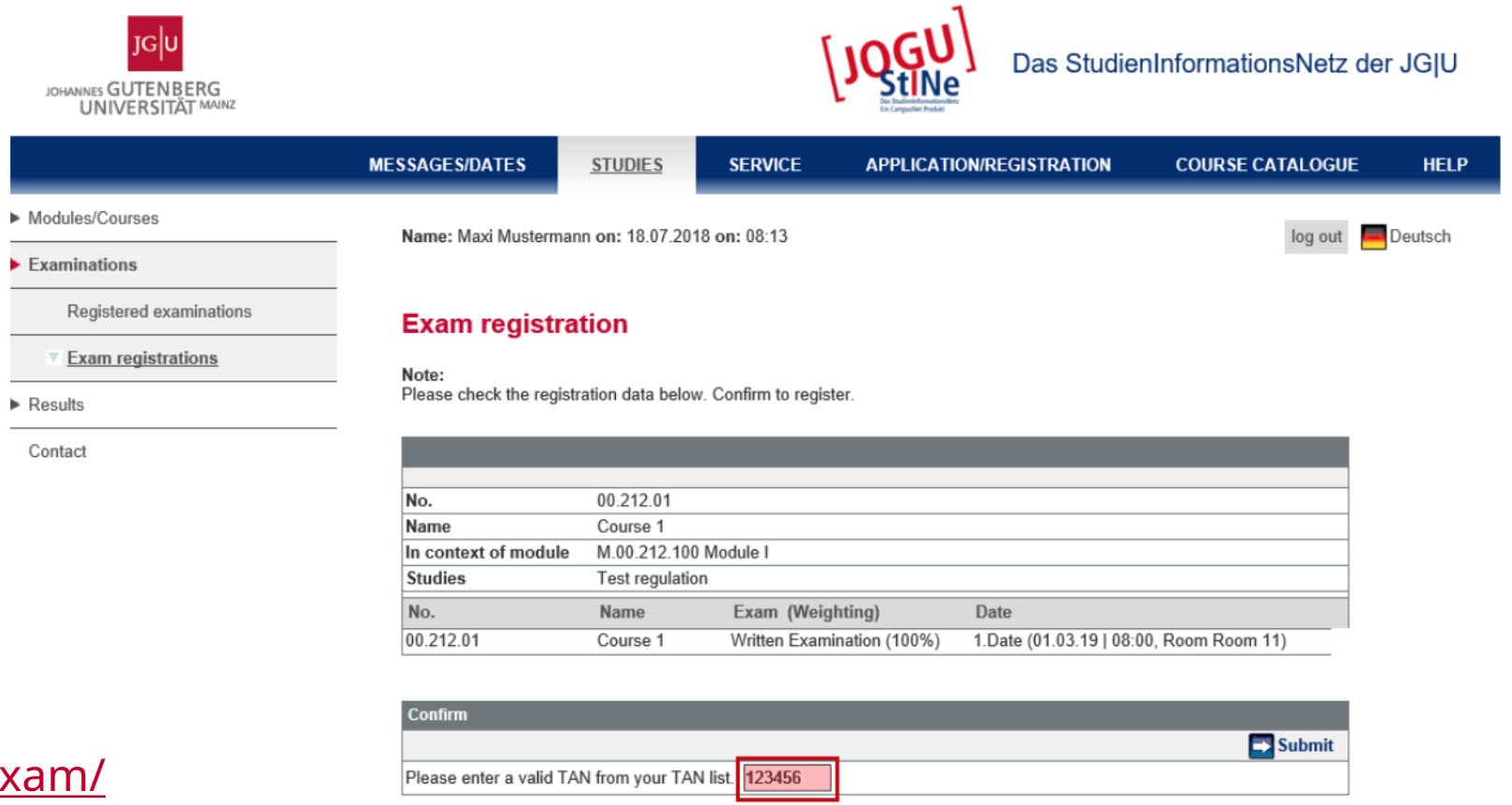
2

„Regular“ Exam Registration

Entering the TAN

You must then confirm the registration by entering a transaction number (TAN). To do so, type in an unused TAN from your current TAN list in the lower part of the screen and click the **Submit** button on the right. Then cross out the TAN that you have used from your TAN list, as it is now invalid. For more information on the TAN procedure, please refer to **TAN procedure** section:

TAN = EXAM REGISTRATION



https://info.jogustine.en.uni-mainz.de/students/registering-exam/

Registration for exams

Registration for exams (in Jogustine)

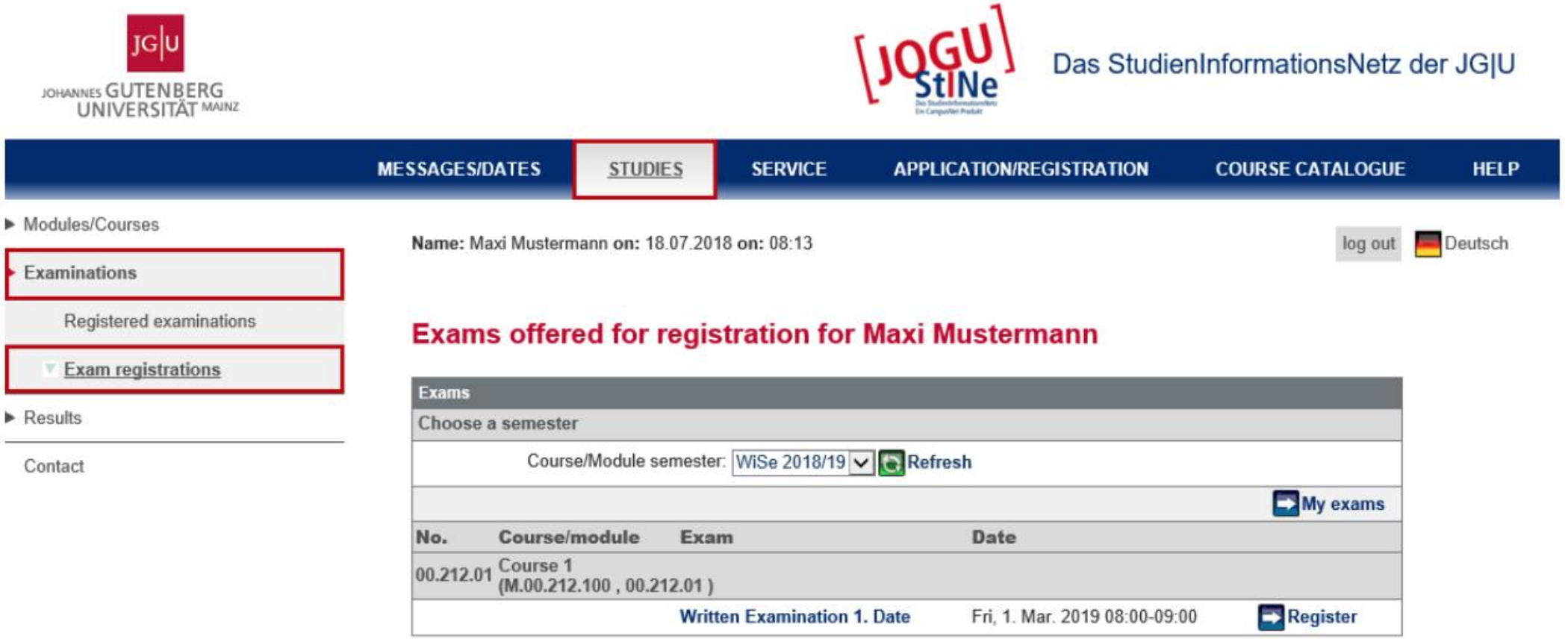
Mon, 11.01.2027, 1 p.m. – Mon, 25.01.2027, 1 p.m.

⇨ https://info.jogustine.en.uni-mainz.de/registration-periods/exam-registration-periods

- **Late registrations will not be accepted**!
- Needs to be done every semester!
- If you have any problems with completing the registration procedure, please contact studienbuero-fb03@uni-mainz.de **within** this registration period

Using the Menu

After logging in, select **Studies** in the top menu bar, then click on **Examinations** on the left and then on **Exam Registration**:



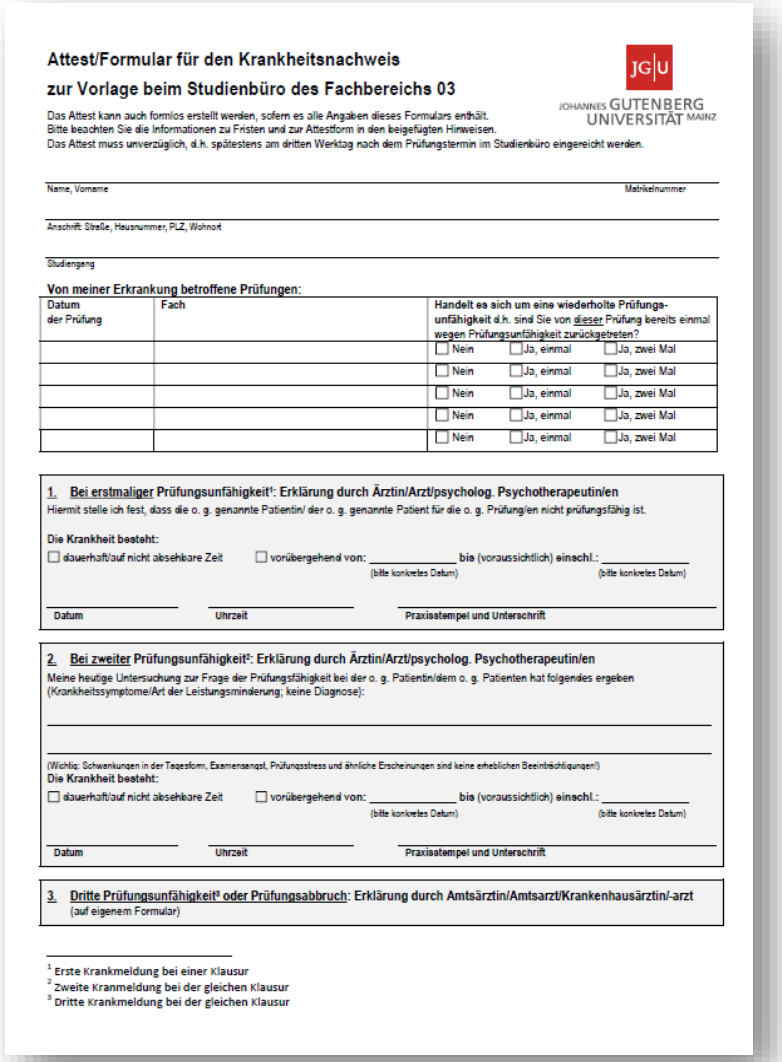
Exams

- Exams can be repeated **twice**
  (i.e., a total of three attempts: the first attempt+ two retake exams)
- You cannot retake an exam to get a better grade once you succeed
- **Change of registered modules and courses**
  - If you want to drop an elective module and have already registered for the exam at least once, you can only do this by using a **joker**. => Joker form
  - You can use a maximum of two jokers during your studies in the QDEM.
  - You can use a joker for an elective module after you have failed the exam for the first, second or third time.

Sick during exam

If you are sick during an exam, you will have to provide a doctor‘s note **immediately** (rules and form can be found in the Study Office‘s download center).

The **ORIGINAL medicial certificate** (no email!) must be handed in by the 3rd working day after the exam.



Attest/Formular für den Krankheitsnachweis
zur Vorlage beim Studienbüro des Fachbereichs 03

JOHANNES GUTENBERG UNIVERSITÄT MAINZ

Das Attest kann auch formlos erstellt werden, sofern es alle Angaben dieses Formulars enthält.
Bitte beachten Sie die Informationen zu Fristen und zur Attestform in den beigefügten Hinweisen.
Das Attest muss unverzüglich, d.h. spätestens am dritten Werktag nach dem Prüfungstermin im Studienbüro eingereicht werden.

Name, Vorname _____ Matrikelnummer _____

Anschrift: Straße, Hausnummer, PLZ, Wohnort _____

Studiengang _____

Von meiner Erkrankung betroffene Prüfungen:

Datum der Prüfung	Fach	Handelt es sich um eine wiederholte Prüfungsunfähigkeit d.h. sind Sie von dieser Prüfung bereits einmal wegen Prüfungsunfähigkeit zurückgetreten?		
		☐ Nein	☐ Ja, einmal	☐ Ja, zwei Mal
		☐ Nein	☐ Ja, einmal	☐ Ja, zwei Mal
		☐ Nein	☐ Ja, einmal	☐ Ja, zwei Mal
		☐ Nein	☐ Ja, einmal	☐ Ja, zwei Mal
		☐ Nein	☐ Ja, einmal	☐ Ja, zwei Mal

1. Bei erstmaliger Prüfungsunfähigkeit[1]: Erklärung durch Ärztin/Arzt/psycholog. Psychotherapeutin/en
Hiermit stelle ich fest, dass die o. g. genannte Patientin/ der o. g. genannte Patient für die o. g. Prüfung/en nicht prüfungsfähig ist.

Die Krankheit besteht:
☐ dauerhaft/auf nicht absehbare Zeit ☐ vorübergehend von: _____ (bitte konkretes Datum) **bis** (voraussichtlich) **einschl.:** _____ (bitte konkretes Datum)

Datum _____ **Uhrzeit** _____ **Praxisstempel und Unterschrift** _____

2. Bei zweiter Prüfungsunfähigkeit[2]: Erklärung durch Ärztin/Arzt/psycholog. Psychotherapeutin/en
Meine heutige Untersuchung zur Frage der Prüfungsfähigkeit bei der o. g. Patientin/dem o. g. Patienten hat folgendes ergeben (Krankheitssymptome/Art der Leistungsminderung; keine Diagnose):

(Wichtig: Schwankungen in der Tagesform, Examensangst, Prüfungsstress und ähnliche Erscheinungen sind keine erheblichen Beeinträchtigungen!)
Die Krankheit besteht:
☐ dauerhaft/auf nicht absehbare Zeit ☐ vorübergehend von: _____ (bitte konkretes Datum) **bis** (voraussichtlich) **einschl.:** _____ (bitte konkretes Datum)

Datum _____ **Uhrzeit** _____ **Praxisstempel und Unterschrift** _____

3. Dritte Prüfungsunfähigkeit[3] oder Prüfungsabbruch: Erklärung durch Amtsärztin/Amtsarzt/Krankenhausärztin/-arzt
(auf eigenem Formular)

[1] Erste Krankmeldung bei einer Klausur
[2] Zweite Kranmeldung bei der gleichen Klausur
[3] Dritte Krankmeldung bei der gleichen Klausur

Repeating exams



Failed an exam/
Missed an exam



18 month to repeat

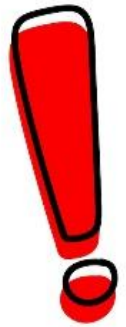


Choose your preferred exam date

- Flexible planning: choose your exam date within 18 months
- Respect the deadline: missing it results in a failed attempt (5.0)
- Register/deregister only during official registration phases
- 18-month rule applies in all cases (failed, absent, or sick)

Master‘s Thesis Registration

- You can register for your thesis at **any time** during your studies, provided that you have already successfully completed **60 credit points.**
- You **must** register your thesis by the end of your **6th semester** (Fachsemester) the latest. Otherwise, the first attempt will be graded with 5.0.
- You have a total of **2 attempts** for the Master's thesis.



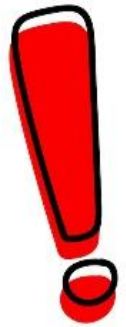
Reminder: English Certificate

If you applied without a B2 English Certificate you have until

March 31st, 2027

to submit it directly to studsek@uni-mainz.de (please take qdem@uni-mainz.de in CC)

If you fail to submit your certificate you will be automatically exmatriculated.



Further Information

Leave of Absence

- Use a leave of absence to pause your studies for an important reason and continue afterwards.
- Common reasons: long-term illness or caring duties; maternity or parental leave; a voluntary internship; financial reasons…
- Apply with evidence before the semester starts. Approval is for one semester at a time.
- During the leave
  - You remain enrolled and pay the semester contribution.
  - Classes and exams are **not** permitted.
  - Deadlines will pause during the leave of absence
  - Non-EU students: check residence and work rights first.

Contact Student Services to apply

Visa & work rules for international students

Entry and residence

- EU/EEA/Swiss: no visa or work permit.
- Other students usually need a study visa and a **§16b** residence permit; check nationality-specific rules.

Working during studies (§16b)

- 140 full / 280 half days per year; up to 4 hours counts as a half day.
- Or 20 hours/week in lecture periods; student assistant jobs are exempt.

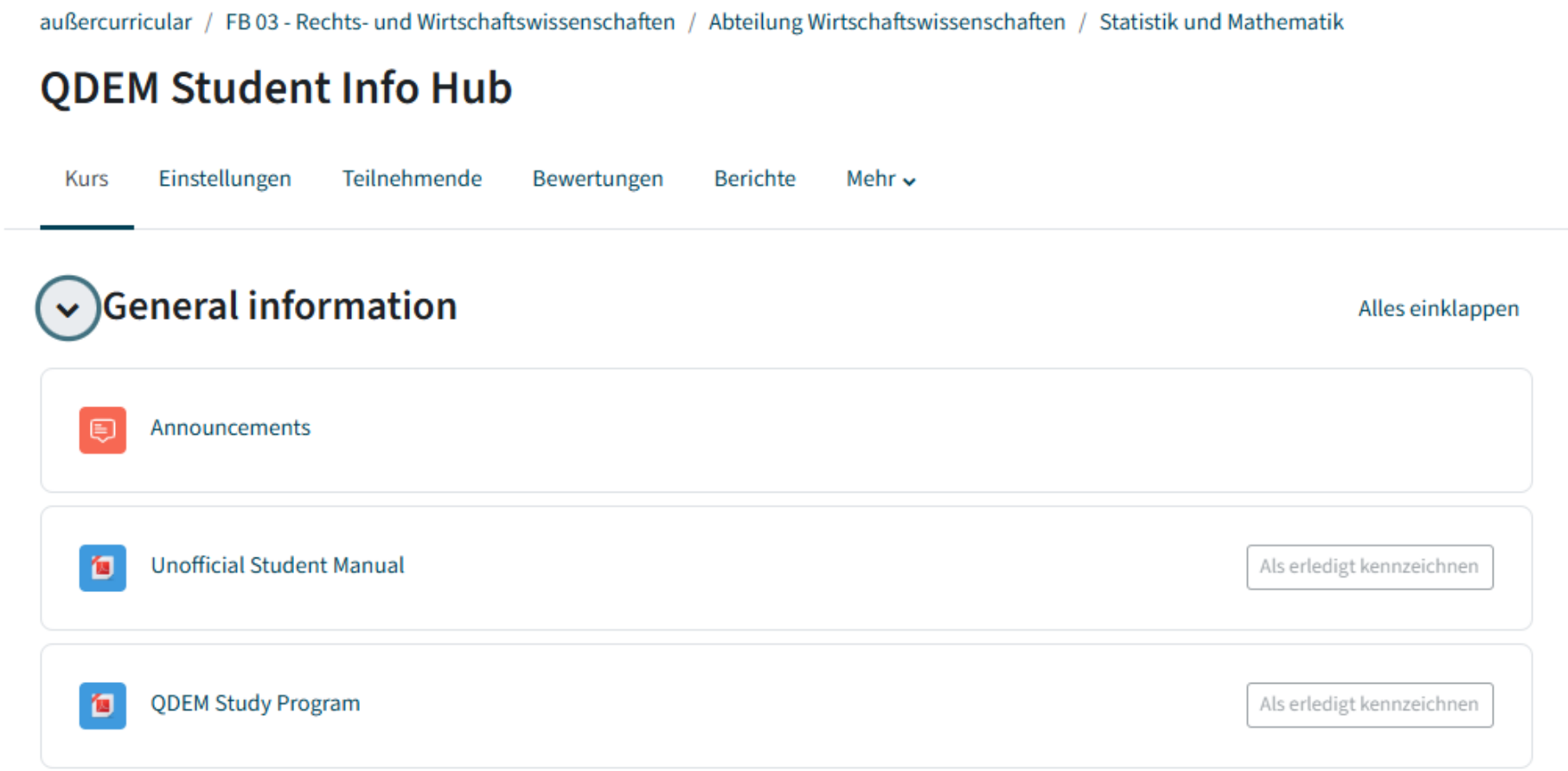
Internships and extra work

- Voluntary internships usually count
- Extra work or self-employment needs approval by *Agentur für Arbeit.*

For help and more information contact:

service@international.uni-mainz.de

QDEM Student Info Hub



moodle.uni-mainz.de

Useful Websites & Links

Master in Quantitative Decision Making in Economics and Management (QDEM) website

Jogustine Login

Jogustine Help & Information page (with step-by-step-tutorials)

Study Office Download Center

First Semester Checklist

Don‘t forget to regularly check your **university e-mail account!**

#intouch

Wiwi Mainz on Social Media

@wiwiunimainz

@WIWI_uni_mainz

@wiwi-uni-mainz

@wiwi.mz

@wiwi.uni.mainz

Invitation: International Evening





- Date: November, 10th, 2026 – 17:00-20:00
- Place: HS VII
- Please let us know by Nov. 8th, 2026 if you‘re joining us!

https://studienbuero.rewi.uni-mainz.de/international-evening/

Questions?